



ISM DRUG PREVENTION POLICY

The Board of Trustees of International School (IS) Manila, acting on behalf of the school community, establishes the rule and policy that IS Manila students should not make use of prohibited or dangerous drugs under any circumstances, regardless of time or place. Such drugs include, but are not limited to, narcotics, stimulants, barbiturates, suppressants, hallucinogens, marijuana, or amphetamines and any other substance that intoxicates or affects mood and behavior. The School likewise considers the following as prohibited or dangerous drugs:

- Any pharmaceutical without a valid prescription and knowledge and permission of parents;
- Any abusive glue, aerosol, or any other chemical substance used by a student for inhalation.

The School will administer a drug-testing regimen, and all students, from Grade 8 to Grade 12, will be subject to random tests of urine or saliva or hair or any other accepted means of detection at the discretion of the school. If the School has grounds for suspicion that a student may have consumed drugs, then it has the prerogative to test on the basis of such information.

Infractions of the IS Manila policy on drug abuse will result in the following consequences:

1. Any student who possesses, uses, buys, sells, gives, or traffics drugs or drug paraphernalia on the school campus, or at any school-sponsored or school-related activity, function or event will be permanently withdrawn from school and permanently dropped from the rolls of IS Manila on the first offense.¹
2. Any student who is identified as having consumed drugs - off campus and at any time of the year - through the drug-testing regimen will be sanctioned accordingly:

First Offense

- A pre and post-suspension conference at which will be present parent / student / counselor / administrator;
- Suspension from School and all school-related activities for up to ten school days as determined by the administration. Such suspension may be in seclusion on campus or at home as determined by the administration.
- During the period of suspension, parents shall contact an IS Manila-recognized and approved professional drug counselor or other such professional to provide a comprehensive evaluation of the student and establish a timetable for counseling sessions. The cost of this counseling will be borne by the parents. The School must have access to the final report of the counselor, and this must be complete within three months of the offense taking place.
- As part of the reintegration process, the Principal has the prerogative to insist that the offending student must participate in an organized school activity, to be determined in discussion with parents, student and Principal.
- Upon returning to School, the student will be placed on periodic, mandatory urinalysis, hair, saliva or other such drug detection tests as determined by the administration, the cost of which must be borne by the parents.
- Refusal to comply with the counseling or the periodic mandatory urinalysis, hair, saliva or other such drug detection tests as determined by the administration, will result in the student being permanently dropped from the rolls of IS Manila.

Second Offense

- The student will be permanently dropped from the rolls of IS Manila.
- The offense may be noted on the student's official transcript if the School determines such is necessary for the protection of IS Manila's interests.

Any student who refuses to submit, upon request, to a urinalysis, hair, saliva or other such drug detection tests as determined by the administration, will be deemed to have failed said test and will be sanctioned accordingly. A second refusal will result in the student being permanently dropped from the rolls of IS Manila.

Circumventing one's own urinalysis, hair, saliva or other such drug detection tests as determined by the administration, or assisting another student in circumventing the process will result in the same consequences as outlined in the previous section.

Disclosure

- A student may disclose any recent consumption of drugs before the test takes place. In such cases, the school will institute a confirmatory check by hair test at the cost of the student. The School has the prerogative to determine whether such disclosure should or should not count as a first offense and what sanction may be imposed. Any such disclosure will only be recognized if the student acknowledges the consumption of drugs before receiving notice of a scheduled test.

Readmission

- The School will consider the readmission of any student who is withdrawn by the parents because of offenses against the School's drug policy after a minimum period of six months' exclusion. This decision will be based on assessments by the School's Counselors, the relevant Principal and the Superintendent. Any student so readmitted will sign a behavioral contract authored by the School.

¹ It is understood that the term: school-sponsored or school-related activities, functions, or events includes time spent riding a school bus or any other means of transport to a school-sponsored or school-related activity, function, or event.

Use, whether active or passive, pertains to a student voluntarily introducing or tolerating, or allowing to be introduced, by any means, into his or her body, a prohibited or dangerous substance such that it is detectable by the student's physical appearance, actions, breath, speech, or chemical analysis.

Possession is any conduct or combination of acts of a student evincing custody or control of or over a prohibited or dangerous substance.

Sale and transfer refer to any conveyance from a student to any other person, natural or juridical, of a prohibited or dangerous substance for any consideration, whether valuable, pecuniary, gratuitous, or even out of mere liberality.

I / We, the undersigned, have read the above statements and will abide by this Agreement as a condition for enrollment at ISM.

Student's Printed Name/Grade Level	Student's Signature	Date Signed
Parent's Printed Name	Parent's Signature	Date Signed

(Revised IS Manila Drug Policy – November 25, 2021)