

CERTIFICATE OF UNDERTAKING
**To Apply/Process/Submit Valid Dependent Philippine Visa
for Sponsored Student/s**

To the Admissions Office
INTERNATIONAL SCHOOL MANILA
University Parkway, Fort Bonifacio Global City
1634 Taguig

I, _____ (full name), _____ (position) and as the duly authorized officer/
representative of _____(name of company) (the "SPONSOR"), with principal address at
_____ (office address), hereby depose and state:

1. _____ (full name of primary parent) is currently employed by the SPONSOR
and is contracted to work in Manila, Philippines from _____ (date)¹ to _____ (date).

2. The SPONSOR undertakes to acquire (begin application process on: _____),
for its sole account, the appropriate _____ (visa type) Philippine visa for _____ (full
name of primary parent) to work in the country, as well as the corresponding dependent visa for
the following child/children, whose name/s is/are listed below:

(List children's full names)

3. The SPONSOR understands that a valid dependent Philippine visa is required in
order for the student/s to study in the Philippines and to remain enrolled at INTERNATIONAL
SCHOOL MANILA (alternately, "ISM" or the "School"). Should the SPONSOR fail to provide
ISM the visa required, the SPONSOR understands that ISM has the right to terminate the
enrollment of said student/s.

4. The SPONSOR undertakes to settle any and all fees and penalties that may be
imposed by the Philippine regulating agency concerned against the student/s as well as against
the School arising from the SPONSOR's failure to timely obtain the valid visa/s. Moreover, the
SPONSOR agrees to assist in defending the School from any and all suits and shall pay all costs
and expenses for such defense and any judgment or award that may be rendered against it.

Signature above Printed Name

Date: _____

¹ Start of employment should not be later than the date this Certificate is signed/issued.