



CONFIDENTIAL RESOURCE/SPECIAL EDUCATION RECOMMENDATION FORM

Name of Applicant: _____ Date: _____ Current Grade Level: _____

Instructions for the Teacher Completing the ISM Confidential Recommendation Form

- The student who is named above has applied for admission to International School Manila (ISM), Philippines. ISM is an inclusive, independent, international school for expatriate and globally mobile students.
- The student's parents have signed a digital waiver on the ISM online application form allowing exchange of information to and from ISM and the student's current and previous schools, as well as the release of all student records. Please answer all questions on this form and check the appropriate boxes. Mark N/A if the question does not apply.
- ISM offers a Learning Support program for students who require additional support. The insights you provide will help us determine how best to support this child's learning and social-emotional needs. Feel free to add additional information as necessary. We value your input and assure you that all information will be kept confidential.
- Thank you in advance for taking the time and effort to complete this recommendation.

Please email this form directly to the Director of Admissions at International School Manila:
admissions@ismanila.org

Please check the services this student is currently receiving:

<input checked="" type="checkbox"/>	Support Services
<input type="checkbox"/>	Resource Specialist (RSP) Services Eligibility Category (e.g., SLD, ED, OHI): _____
<input type="checkbox"/>	IEP, 504 Plan, or other special service: _____
<input type="checkbox"/>	Modified Curriculum, please specify subjects: _____
<input type="checkbox"/>	Behavior Plan
<input type="checkbox"/>	Speech and Language
<input type="checkbox"/>	Occupational Therapy
<input type="checkbox"/>	Physical Therapy
<input type="checkbox"/>	Learning Support (or similar) 'Push In' or 'In Class' Support ____times per week in the following subject(s)/area(s): _____
<input type="checkbox"/>	Learning Support (or similar) 'Pull Out' services or Remediation ____times per week in the following subject(s)/area(s): _____
<input type="checkbox"/>	Educational Assistant / One-to-one Support / Shadow Teacher / Other services not mentioned: _____

What, if any, formal assessments have been administered on this child? Please list the assessment name and date given. Copies of all assessment results and recommendations should be attached and will be considered confidential and not part of the child's cum folder.

From your perspective, what are the student's greatest strengths?

What are the student's areas of need and what specific supports / accommodations does the student need to be successful?

What behaviors, if any, tend to interfere with the student's ability to be academically successful?

Please describe the student's ability to interact with others i.e. ability to play with other students, work cooperatively in groups.

Does this student need additional support in basic reading/decoding?

Is there anything else we should know about this student and/or family? Are there any additional issues/concerns we should know about? Please feel free to write on a separate sheet of paper if necessary.

To your knowledge, has there been any history of learning disabilities in this child's family?

Additional comments about this child's academic strengths and weaknesses, learning style, social skills, and/or personal qualities would be greatly appreciated.

May we contact you for further information?

Yes No

Name: _____

Position: _____

Email: _____

How long have you known the student? _____

School Name: _____

School Location (City, Country): _____

Signature: _____

Date: _____

Learning Support Admission Statement

Students are accepted into ISM if their additional learning needs can be supported within the current program. ISM currently is unable to accommodate students with:

- Significant visual and auditory impairments requiring specialized instruction and equipment
- Some mobility impairments
- Severe intellectual or cognitive impairments
- Serious behavior disorders and/or emotional difficulties
- Mental health issues

For students whose special educational needs are not included in the above list, ISM considers each applicant on an individual basis. The decision to admit an applicant with special educational needs is made by the Learning Support Resource Team for the respective division: Elementary School (ES), Middle School (MS) and High School (HS).

Currently four types of learning support are offered, as well as one-to-one student support and related services, all of which have an additional fee. (Please refer to the current Schedule of School Fees and Payments.):

- **Learning Support Level 1** is for students who are able to follow the regular curriculum with adaptations and accommodations.
- **Learning Support Level 2** is for students who require some accommodations and may require some modifications to the instructional content in order to be able to access the curriculum.
- **Learning Support Level 3** is for students who require significant accommodations and/or modifications to the content of the curriculum. Level 3 students may also require direct teaching in social-skills development.
- The **Specialized Learning Support Program** is for students with significant learning needs, which may include intellectual or developmental disabilities. Students in SLSP require a modified curriculum and a low student-to-staff ratio in order to support their learning development. Such support addresses social-communication, behavioral, and all academic needs. Additional support from a Speech-Language Pathologist, Occupational Therapist and Physical Therapist are embedded in the classroom as needed. Students in SLSP are integrated into our home-base ISM classrooms and activities to the greatest extent that it is appropriate.
- **Additional Services**
 - The support of an **Educational Assistant** is for students who require more extensive academic and/or behavioral support in the school setting.
 - **Speech and Language Therapy** is for students who require support with expressive / receptive language and/or articulation.
 - **Occupational Therapy** is for students who require support with fine motor, gross motor, and/or sensory processing skills.
 - **Social Thinking Sessions** are for students who require direct teaching to support their ability to navigate social settings.

A Learning Support Plan is developed for each student with special educational needs who is accepted into the School. The Learning Support plan is implemented within the regular class to the greatest extent possible. An educational assistant may be needed to allow the student to access the curriculum. This service is an additional expense to the parent.

Parents of students with additional learning needs are required to submit an application form and all relevant evaluations, assessment reports, and progress reports to clarify their son or daughter's educational needs. Learning support plans (such as IEPs) from the previous school must also be included. The School may request further assessment information, may interview the parent and/or the student, and may contact the previous school. The School uses all this information to decide whether the needs of the student can be accommodated within the current program. Acceptance into the School and the Learning Support program is the School's prerogative.